

# HUB SUBCONTRACTING PLAN (HSP)

In accordance with Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, respondents, including State of Texas certified Historically Underutilized Businesses (HUBs), must complete and submit a State of Texas HUB Subcontracting Plan (HSP) with their solicitation response.

**NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Gov't Code §2161.252(b).**

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the State of Texas Disparity Study. The HUB goals defined in 1 TAC §111.13 are: *11.9 percent for heavy construction other than building contracts, 26.1 percent for all building construction, including general contractors and operative builders contracts, 57.2 percent for all special trade construction contracts, 20 percent for professional services contracts, 33 percent for all other services contracts, and 12.6 percent for commodities contracts.*

## - - Agency Special Instructions/Additional Requirements - -

### SECTION 1 - RESPONDENT AND SOLICITATION INFORMATION

- a. Respondent (Company) Name: IBM State of Texas VID #: 1130871985200  
Point of Contact: Stan Martin Phone #: 512 473 8120
- b. Is your company a State of Texas certified HUB? ☐ - Yes ☒ - No
- c. Solicitation #: DIR-SDD-TMP-091

### SECTION 2 - SUBCONTRACTING INTENTIONS

After having divided the contract work into reasonable lots or portions to the extent consistent with prudent industry practices, the respondent must determine what portion(s) of work, including goods or services, will be subcontracted. Note: In accordance with 1 TAC §111.12., a "Subcontractor" means a person who contracts with a vendor to work, to supply commodities, or contribute toward completing work for a governmental entity. Check the appropriate box that identifies your subcontracting intentions:

- ☒ - Yes, I will be subcontracting portion(s) of the contract.  
(If Yes, in the spaces provided below, list the portions of work you will be subcontracting, and go to page 2.)
- ☐ - No, I will not be subcontracting any portion of the contract, and will be fulfilling the entire contract with my own resources.  
(If No, complete SECTION 9 and 10.)

Line Item # - Subcontracting Opportunity Description	Line Item # - Subcontracting Opportunity Description
( #1) - Provisioning of Equipment and Procurement Services (Level 1, 2, 3). Class 920 - Item tbd by work order	(#11) -
( #2) - Help Desk Services (Level 1, 2, 3) Class 920 – Item tbd by work order	(#12) -
( #3) - On-Site Support and Moves/Adds/Changes (MACs) Services Level 1, 2, 3) Class 920 – Item tbd by work order	(#13) -
( #4) - Asset Tracking Services (Level 1, 2, 3) Class 920 – Item tbd by work order	(#14) -
( #5) - Standard and Ad Hoc Reporting and Documentation (Level 1, 2, 3) Class 920 – Item tbd by work order	(#15) -
( #6) -	(#16) -
( #7) -	(#17) -
( #8) -	(#18) -

\*If you have more than twenty subcontracting opportunities, a continuation page is available at <http://www.tbpc.state.tx.us/hub/forms/index.html>.

Enter your company's name here: IBMSolicitation #: DIR-SDD-TMP-091

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**SECTION 3 - SUBCONTRACTING OPPORTUNITY**

Enter the line item number and description of the subcontracting opportunity you listed in SECTION 2.

Line Item # 1 Description: Provisioning of Equipment and Procurement Services (Level 1, 2, 3). Class 920 - Item tbd by work order**SECTION 4 - MENTOR-PROTÉGÉ PROGRAM**

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting their Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the portion of work (subcontracting opportunity) listed in SECTION 3, constitutes a good faith effort towards that specific portion of work. Will you be subcontracting the portion of work listed in SECTION 3 to your Protégé?

☐ - Yes (If Yes, complete SECTION 8 and 10.) ☒ - No / Not Applicable (If No or Not Applicable, go to SECTION 5.)

**SECTION 5 - PROFESSIONAL SERVICES CONTRACTS ONLY**

This section applies to Professional Services Contracts only. All other contracts go to SECTION 6.

Does your HSP contain subcontracting of 20% or more with HUB(s)?

☒ - Yes (If Yes, complete SECTION 8 and 10.) ☐ - No / Not Applicable (If No or Not Applicable, go to SECTION 6.)

*In accordance with Gov't Code §2254.004, "Professional Services" means services: (A) within the scope of the practice, as defined by state law of accounting; architecture; landscape architecture; land surveying; medicine; optometry; professional engineering; real estate appraising; or professional nursing; or (B) provided in connection with the professional employment or practice of a person who is licensed or registered as a certified public accountant; an architect; a landscape architect; a land surveyor; a physician, including a surgeon; an optometrist; a professional engineer; a state certified or state licensed real estate appraiser; or a registered nurse.*

**SECTION 6 - NOTIFICATION OF SUBCONTRACTING OPPORTUNITY**

Complying with a, b and c of this section constitutes Good Faith Effort towards the portion of work listed in SECTION 3. After performing the requirements of this section, complete SECTION 7, 8 and 10.

- a. Provide written notification of the subcontracting opportunity listed in SECTION 3 to **three (3)** or more HUBs. Use the State of Texas' Centralized Master Bidders List (CMBL), found at <http://www.tbpc.state.tx.us/cmb/cmbhub.htm>, and its HUB Directory, found at <http://www.tbpc.state.tx.us/cmb/hubonly.html>, to identify available HUBs. **Note: Attach supporting documentation (letters, phone logs, fax transmittals, electronic mail, etc.) demonstrating evidence of the good faith effort performed.**
- b. Provide written notification of the subcontracting opportunity listed in SECTION 3 to a minority or women trade organization or development center to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. A list of trade organizations and development centers may be accessed at <http://www.tbpc.state.tx.us/hub/minoritywomenbuslinks.htm>. **Note: Attach supporting documentation (letters, phone logs, fax transmittals, electronic mail, etc.) demonstrating evidence of the good faith effort performed.**
- c. Written notifications should include the scope of the work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. Unless the contracting agency has specified a different time period, you must allow the HUBs no less than **five (5) working days** from their receipt of notice to respond, **and** provide notice of your subcontracting opportunity to a minority or women trade organization or development center no less than **five (5) working days** prior to the submission of your response to the contracting agency.

**SECTION 7 - HUB FIRMS CONTACTED FOR SUBCONTRACTING OPPORTUNITY**

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Company Name	VID #	Notice Date ((mm/dd/yyyy))	Was Response Received?
Vintage Computer Brokers	1742805965700	1 / 9 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Capitol Systems Inc	1742849417700	1 / 15 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Walkercom Inc.	1760302758600	1 / 16 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
SHI Government Solutions Inc	1223695478500	1 / 17 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No

**SECTION 8 - SUBCONTRACTOR SELECTION**

List the subcontractor(s) you selected to perform the portion of work (subcontracting opportunity) listed in SECTION 3. Also, specify the expected percentage of work to be subcontracted, the approximate dollar value of the work to be subcontracted, and indicate if the company is a Texas certified HUB.

Company Name	VID #	Expected % of Contract	Approximate Dollar Amount	Texas Certified HUB?
Vintage Computer Brokers	1742805965700	0-33%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
Capitol Systems Inc	1742849417700	0-33%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
Walkercom Inc.	1760302758600	0-33%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*

\*If the subcontractor(s) you selected is not a Texas certified HUB, provide written justification of your selection process below:

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Solicitation #: DIR-SDD-TMP-091

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Line Item # **2** Description: **Help Desk Services (Level 1, 2, 3) Class 920 – Item tbd by work order****SECTION 4 - MENTOR-PROTÉGÉ PROGRAM**

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☐ - Yes (If Yes, complete SECTION 8 and 10.) ☒ - No / Not Applicable (If No or Not Applicable, go to SECTION 5.)

**SECTION 5 - PROFESSIONAL SERVICES CONTRACTS ONLY**

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Capitol Systems Inc	1742849417700	1 / 15 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Checkpoint Services	1742775490200	1 / 17 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No

**SECTION 8 - SUBCONTRACTOR SELECTION**

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Line Item # **3** Description: **On-Site Support and Moves/Adds/Changes (MACs) Services Level 1, 2, 3) Class 920 – Item tbd by work order****SECTION 4 - MENTOR-PROTÉGÉ PROGRAM**

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Company Name	VID #	Notice Date (mm/dd/yyyy)	Was Response Received?
Texas Government Solutions	1364577339400	1 / 16 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Walkercom Inc.	1760302758600	1 / 16 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
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Line Item # 4 Description: Asset Tracking Services (Level 1, 2, 3) Class 920 – Item tbd by work order**SECTION 4 - MENTOR-PROTÉGÉ PROGRAM**

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Company Name	VID #	Notice Date (mm/dd/yyyy)	Was Response Received?
<u>Vintage Computer Brokers</u>	<u>1742805965700</u>	<u>1 / 9 / 2007</u>	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
<u>Capitol Systems Inc</u>	<u>1742849417700</u>	<u>1 / 15 / 2007</u>	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
<u>SHI Government Solutions Inc</u>	<u>1223695478500</u>	<u>1 / 17 / 2007</u>	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No

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Company Name	VID #	Expected % of Contract	Approximate Dollar Amount	Texas Certified HUB?
<u>Capitol Systems Inc</u>	<u>1742849417700</u>	<u>0-33%</u>	<u>\$TBD</u>	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*

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Line Item # **5** Description: **Standard and Ad Hoc Reporting and Documentation (Level 1, 2, 3) Class 920 – Item tbd by work order****SECTION 4 - MENTOR-PROTÉGÉ PROGRAM**

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Vintage Computer Brokers	1742805965700	1 / 9 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Capitol Systems Inc	1742849417700	1 / 15 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Walkercom Inc.	1760302758600	1 / 16 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Checkpoint Services	1742775490200	1 / 17 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
Texas Government Solutions	1364577339400	1 / 16 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No
SHI Government Solutions Inc	1223695478500	1 / 17 / 2007	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No

**SECTION 8 - SUBCONTRACTOR SELECTION**

List the subcontractor(s) you selected to perform the portion of work (subcontracting opportunity) listed in SECTION 3. Also, specify the expected percentage of work to be subcontracted, the approximate dollar value of the work to be subcontracted, and indicate if the company is a Texas certified HUB.

Company Name	VID #	Expected % of Contract	Approximate Dollar Amount	Texas Certified HUB?
Vintage Computer Brokers	1742805965700	0-20%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
Capitol Systems Inc	1742849417700	0-20%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
Walkercom Inc.	1760302758600	0-20%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*



Checkpoint Services	1742775490200	0-22%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
Texas Government Solutions	1364577339400	0-22%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*
SHI Government Solutions Inc	1223695478500	0-22%	\$TBD	<input checked="" type="checkbox"/> - Yes <input type="checkbox"/> - No*

\*If the subcontractor(s) you selected is not a Texas certified HUB, provide written justification of your selection process below:

\_\_\_\_\_

Enter your company's name here:	IBM	Solicitation #:	DIR-SDD-TMP-091
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(If you responded "No" to SECTION 2, you must complete SECTION 9 and 10.)

☐ - Yes If Yes, in the space provided below, list the specific page/section of your proposal which identifies how your company will perform the entire contract with its own equipment, supplies, materials and/or employees.

☐ - No If No, in the space provided below, explain how your company will perform the entire contract with its own equipment, supplies, materials, and/or employees.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

As evidenced by my signature below, I affirm that I am an authorized representative of the respondent listed in SECTION 1, and that the information and supporting documentation submitted with the HSP are true and correct. Respondent understands and agrees that, if awarded any portion of the solicitation:

- The respondent must submit monthly compliance reports (Prime Contractor Progress Assessment Report – PAR) to the contracting agency, verifying their compliance with the HSP, including the use/expenditures they have made to subcontractors. (The PAR is available at <http://www.tbpc.state.tx.us/hubbid/forms/index.html>).
- The respondent must seek approval from the contracting agency prior to making any modifications to their HSP. If the HSP is modified without the contracting agency's prior approval, respondent may be subject to debarment pursuant to Gov't Code §2161.253(d).
- The respondent must, upon request, allow the contracting agency to perform on-site reviews of the company's headquarters and/or work-site where services are to be performed and must provide documents regarding staff and other resources.

Date \_\_\_\_\_